

CITY OF SPRING HILL
STORM WATER MANAGEMENT PROGRAM
GRADING PERMIT PROCEDURAL REQUIREMENTS

Project Name: _____
Project Contact: _____
NOC TNR # _____ (REQUIRED for >1 acre)
Initiation Date: _____

Outlined below is the Process to approve and receive a grading permit

1. Plan Review approval Staff Level _____
2. Planning Commission approval _____
3. Maintenance Agreement in HOA or filed with plat _____
4. Notice of Coverage (NOC) received by City _____
7. SWPPP received by SH _____
5. TDEC sinkhole or ARAP letter of approval, if needed, received by SH _____
6. Copy of TDEC's Level I EPSC workshop certificate received by SH _____
8. Developer/contractor applies to Codes Dept for a grading permit _____
9. Developer/contractor pays fees _____
10. Codes issues permit (after verification from MS4 dept) _____
11. Pre-construction meeting held _____
12. Sediment control measures are inspected/approved by MS4 _____
13. Grading can begin _____

Procedures #1 - #13 were completed to the best of my knowledge:

Spring Hill MS4 Reviewer

Date